

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Budget Workshop August 26, 2014

A special workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 5:05 p.m. by Chairman William B. Hawk, on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Sam Robbins, Public Works Director; Brian Luetchford, Parks and Recreation Director; David Johnson, Public Safety Director; Tim Houck, Finance Director; David Hogentogler, Human Resource Manager; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Seeds led in the recitation of the Pledge of Allegiance.

Public Comment

No comments were provided.

Preparation of the 2015 Budget through
continued discussion regarding the Strategic Plan

Mr. Wolfe distributed a new spread sheet that he prepared this afternoon noting that the previous discussion was bogged down between what we want to do and what we would like to do. He noted that he reanalyzed what was previously presented to the Board as a starting point to show that it is a flexible process and does not have to be written in stone and we do not have to do everything at one time. He noted that Mr. Hornung stated that we don't have to do any of these things. He noted that we can do what we believe is necessary and essential and what we don't believe to be necessary and essential can be put off until the future.

Mr. Wolfe noted that he would like to go over the changes that he made, noting that he has not changed any of the priority rankings. He noted that given the discussions from the last meeting, the Fire Services Study that was previously placed in 2015 was moved out to 2018.

Ms. Lindsey questioned who asked for the Fire Services Study. Mr. Wolfe answered that he did based upon previous Board discussions.

Mr. Wolfe noted that he tried to leave the top ten to 15 items alone since they are the highest priority items. He noted that the Board had discussed adding an additional \$50,000 a year to the Fire Equipment Capital Plan and in 2015 and 2016 he removed it starting the additional funding in 2017. He noted in regard to George Park, there is an estimate of \$1.5 million to finish the park noting that it contained a lot of items that the Board may never want to do. He noted that Mr. Luetchford stated that it is essential to have basketball and tennis courts and the pathway connecting facilities. He noted that is what he has done, showing \$350,000 in 2017 for the basketball and tennis courts and \$150,000 in 2018 for the pathways. He noted that he removed \$150,000 in 2016 and \$350,000 in 2019. He noted that he cut the total number from \$1.5 million to \$500,000.

Mr. Wolfe noted for the enhanced use of the PEG Channel, there is a need to improve our use of the Township channel stations. He noted that he estimated it at \$50,000 per year noting that we need a capital expenditure for a new server for the facilities that runs the channels. He suggested after the first year he could reduce that in half as it would take more staff time to provide that service.

Mr. Wolfe noted that Colonial and Devonshire Roads intersection was programmed for 2017 and 2018 but he moved it out to 2018 and 2019. He noted that he moved the Greenway Plan from 2016 and 2017 to 2018 and 2019.

Mr. Wolfe noted that the traffic signal equipment that was programmed for 2016 and 2017 was moved to 2018 and 2019. He noted that the comprehensive plan was programmed for 2016 but he moved it to 2017. He noted that he moved the police officers tazers out one year to 2019, and moved Mountain Road and Blue Ridge Avenue intersection improvements from 2018 to 2019. He noted that he moved the recodification of Township ordinances out one year as well from 2017 to 2018. He explained that the Linglestown Alley improvements was moved from 2018 to 2019.

Mr. Wolfe noted in regards to the Wolfersberger Park Development he took it out of the plan given that we will be doing the fill work and it will be ongoing for the next two to three years. He noted that we have a schematic plan and we don't have to move forward with it, but the Board can put it back in if it wants to. He noted that it is a \$500,000 expenditure.

Mr. Wolfe explained that he removed the Koons Park parking lot as it is a \$150,000 expenditure. He noted that the Board can also put it back in if it wants to.

Mr. Wolfe noted that the end result does effect the overall spending. He noted that he tried to normalize the spending as opposed to having significant ups and downs in 2017, 2018, and 2019. He noted that we go from a current millage rate of 1.3 mills rising to 1.67 mills in 2015; 1.94 mills in 2016; 2.08 mills in 2017; 2.05 mills in 2018; and 2.07 mills in 2019. He noted when you get to that point in time the Board will probably get to 2 or 2.1 mills. He suggested that the Board will not adjust it each year, rather pick a flat number and stay with it. He explained that he tried to normalize the numbers over time, reduce expenditures where it was appropriate to provide additional items to discuss this evening.

Mr. Wolfe noted that last week's meeting left off at item ten or eleven.

Mr. Seeds noted that he thinks the Fire Services Study should be done. He noted that he did not think that we should wait that long. He suggested that it would come back to bite us if we don't. He suggested that the Koons Parking Lot should be included in the plan as it should be a priority to spend more funds to improve the parks that we already have before we start new ones. He suggested there is a real need for parking at Koons Park for all seasons so he would like to see that moved up. Mr. Wolfe noted that it is entirely up to the Board members for what they spend in the plan.

Ms. Lindsey noted that she voiced her opinion during the last meeting that she did not feel that a fire study was needed now. Mr. Hornung noted that the only way he would support a Fire Study now is if it comes out of the Fire Equipment Capital Plan. Mr. Crissman agreed. Mr. Hawk noted that Mr. Wolfe removed the additional \$50,000 contribution to the plan in 2015 and 2016.

Mr. Wolfe noted in regards to the Fire Equipment Capital Plan Study, he suggested that he would be hard pressed to take it out of the Equipment Capital Fund as the firefighters are not going to want to do the study because it is taking away their authority to judge what is necessary for equipment. He noted that you would be rubbing salt into their wound if you do the study and take the funds to do the study from the funds used to buy the equipment.

Mr. Hornung noted that the chiefs come before the Board and can't agree on a proposed spending of the capital fund as a group so the Board will get a study done and it will be taken out of their funds. Mr. Wolfe noted if you got to that point it would be a point of discussion. He noted that it would be a viable implementation strategy. He suggested that it should not be included in this plan in that way as you are telling the firefighters that we are doing the study and

they think this money is theirs and you are taking it from their funds. He noted that you would start them out with a double negative.

Ms. Lindsey questioned Mr. Wolfe if he spoke with Mr. Stine about spending funds from the Fire Equipment Capital Fund. Mr. Wolfe answered that he did not speak with Mr. Stine because of that very issue but he could get an answer if the Board wants him to. Mr. Hornung stated that he would like to know the answer to that question. He noted that he keeps hearing from several sources that they are over equipped. He noted that they admit that. He noted that they have to come up with a plan to reduce some of the equipment needs at the same time to save the Township money, and be able to work as a team together to determine what piece of equipment they do need. He noted if that can't happen then he is willing to say we are going to do the study and it will come out of the fund money. Mr. Wolfe noted that he will ask Mr. Stine the question but his concern is showing it in a planning document that will set a very negative tone.

Mr. Hornung questioned PSD Johnson what he thinks. PSD Johnson answered that what Mr. Wolfe stated is true noting that the fire personnel will be against spending \$50,000 for a study. He noted that they already told him that. He noted that they agreed that there is redundancy in each department. He noted that the item that is at issue is how many aerial pieces are needed, noting that all three fire companies have made good arguments for why they should have one and how often should the equipment be replaced. He noted that is a big issue which is extremely expensive. He noted that given the fact that they all agreed to redundancies within their departments, Paxtonia wants a new ladder and they have agreed that they have a redundant piece of equipment. He noted that they may need to trade or sell the ladder and the redundant piece of equipment and then the new ladder would be purchased instead of holding on to the equipment for years until it is no longer useful and then taking it out of service. He suggested that it would be the option, and the same goes for Linglestown.

Mr. Crissman noted that this will be an attempt to get them back to where they were once when they had to sit down and agree on spending the money and the equipment and material. He noted that we are forcing them to become a team. He noted if they can't work together as a team then father is going to make the decision. He noted that he wants to put the onus and responsibility on them that if they can't work together as a team and they can't deliver then they will force the Board to make the decision. Mr. Wolfe noted that another way to do that is to

take it out of this plan altogether and don't do it unless they force you to do it and when you do it tell them that it comes out of the Fire Equipment Capital Fund.

Mr. Wolfe questioned if it should be removed from the Strategic Plan and do it only if the fire personnel force you to by using the Capital Fund Plan.

Ms. Lindsey questioned if things are better than what they were six months ago. PSD Johnson noted that things have been quiet. Mr. Wolfe noted that they go in spurts. Mr. Crissman noted that we have never had the meeting with the three fire chiefs. He noted that he will never forget that. He suggested that a request for a meeting might be the first step in the process.

Mr. Seeds noted that we have been dealing with a study for more than ten years and we keep beating around the bush. He noted that he would like to do it noting that the issue will not be resolved until we do the study. Mr. Crissman noted that he is willing to give them one more chance. PSD Johnson noted from what he has heard from the fire fighters, he will do whatever he is told. Mr. Seeds suggested that it would help everyone, especially Mr. Johnson, as it would take it off his back.

Mr. Hornung noted that the fire fighters will argue as they have no reason to endorse the study as they haven't been a part of it as it would be forced down their throat. He noted that they won't want to implement it and will come up with all the reasons why; however, if they force the Board into this then they know going forward that they have pushed the Board to the point it has to do it and they will have to buy into it. He noted if they force us into this, what is recommended in the plan is what we will have to do.

Mr. Hornung questioned what if the study shows that they should sell pieces of equipment and the fire chief states that he quits and won't do it. He questioned what would you do then. Mr. Seeds noted that we have been dealing with those kinds of issues for years. Mr. Hornung noted that it has never come down to this. Mr. Hawk noted that there is an upside and downside to anything. He noted that he has a hard time spending \$50,000; not being 100% sure that the Board will implement it for when push comes to shove, we will back down. He noted that he wants that decision to be made ahead of time not after we get the report. He noted that he would like the decision that we will all buy into the plan whatever is said, that is what we are going to do. Mr. Wolfe noted conversely, if you do a plan and you don't implement it you have lost all control of your fire fighters.

Mr. Hawk suggested that it should be taken out of the Strategic Plan. Mr. Seeds noted that basically you are saying give them one more chance. Mr. Hornung noted if you give them a chance you up the ante a little bit.

Mr. Seeds questioned if Koons Park should be put back on the list. He noted that he lives there and he sees the problems that occur as we really need the parking. He noted before Mr. Carl does anything with the land we should pursue it, try to negotiate with him, something similar to what we did for Wolfersberger Tract. He suggested that Mr. Luetchford or Mr. Wolfe should touch base with Mr. Carl to see if it is available. He noted that the parking lot is terrible.

Mr. Luetchford noted that it is the most heavily used park that we have. Mr. Seeds noted that the people are parking everywhere and it is an enforcement issue as well. Mr. Hornung noted that he is willing to raise taxes .37 mills but if you want the \$150,000 or \$75,000 to start next year then something else has to come out. Mr. Seeds noted that Mr. Wolfe has already done that. Mr. Hornung noted that we would have to take an additional \$75,000 out. Mr. Luetchford noted for long-term, beyond the five year plan, if you tend to develop Wolfersberger Tract, that part of the plan is designed to eliminate some facilities and bring them to Wolfersberger. Mr. Hornung noted that it would take some of the load off the park. He noted that the pool people may decide to close or build a new pool. He noted that you have to look at those kind of variables. Mr. Seeds suggested that wouldn't happen for a long time. He noted even if the Wolfersberger Park is developed, you will still continue to have the same problem at Koons Park. He suggested that the land would not cost that much and something should be put in the budget as we should start discussions with Mr. Carl.

Mr. Hornung noted that a small parking lot would cost \$150,000 because of the new regulations from the federal government. He noted that you cannot increase the amount of run off from the site so you have to build huge tanks and bury drainage lines under the parking lot. He noted that a small parking lot which used to cost \$50,000 is now \$150,000. He suggested that this is a low estimate.

Mr. Seeds noted that Mr. Wolfe was looking at other funds. Mr. Wolfe noted that there may be a potential for other funds, grant funds, maybe DCNR funds for park development. He noted that it is not a guarantee but the Township is typically successful in obtaining funding for park development. Mr. Seeds requested Mr. Wolfe to put it on as an item for the agenda for Road Tour.

Mr. Hornung noted for 2015, all the ones that Mr. Wolfe has on the list will require the Board to raise taxes .37 mills. He noted if you want to add something to 2015 then you have to raise taxes more or you have to take something out. He noted that he is only willing to raise taxes .37 mills. He noted in 2016 the Board would have to raise taxes .4 mills. He questioned if the Board is willing to do that.

Mr. Seeds suggested that there would be no costs initially next year but we should start looking at it. Mr. Crissman noted that the numbers are showing an increase. Mr. Hornung noted that not doing anything for Koons Parking lot is going to require the Board in three years to raise taxes about .8 mills. He noted how you get there can be discussed, but that is what the requirement is right now. He noted if you move it up to 2016, now you have to be willing to raise taxes another half mill.

Mr. Seeds noted that we haven't gone through the entire list yet. Mr. Hawk noted pretty much we have. Mr. Seeds thought that the Board was going to review the list line by line. He noted that Mr. Wolfe provided an overview.

Mr. Hornung questioned where we stopped last week. Mr. Wolfe answered line item 11.

Mr. Hawk noted that everyone wants something but how do you fund it. He noted that taxes are a very sensitive issue as people want things but they don't want to pay for it. Ms. Lindsey noted if you educate the people for what they are getting for the money and what the tax increase is for they will understand.

Mr. Hawk noted that you are looking at a tax increase on a federal, state, school district, and local level. He questioned if residents can handle all that. He noted that maybe you can but the average person can't. He noted that he read in the paper on Sunday morning that over 50% of the population has less than \$10,000 saved for retirement. He noted that maybe the five of us sitting here can afford it but he is looking at everyone and not just himself. He noted that he does not want to be in debt. Mr. Hawk noted that he is fine with .37 mills. Mrs. Lindsey stated that she is also.

Mr. Crissman suggested that the items that have been identified for .37 mills are items that we can communicate to our community and educate them to say that they are needs, not wants, to sustain the community.

Mr. Hornung noted that the more PR you do the better these things work however if you have a person on a fixed income and they can't pay their bills now all the education in the world

is not going to help them. He noted that some of the people will buy into why you are raising taxes, that is why the PEG Channel is really important and the newsletter is really important. He noted that he wished this meeting would be filmed tonight because these are the important things and this is where we communicate with the public and the way we will get the people to understand what this is all about. He explained that a customer came in today and yelled at him about the taxes in the West Hanover Township, school taxes are outrageous. He told him that we have one of the lowest school taxes in the state and he said, "what". He then shut up about taxes. He noted that some people are ignorant and others just can afford more taxes. He noted that you have two different groups of people.

Mr. Crissman noted that it is always about the PR but the community does not see the constant comparison of the millage in our community versus elsewhere and the services that they get for it. He noted that it never gets out although Mr. Wolfe prepares it and gives it to the press but it doesn't get out. Mr. Hawk noted how many times have we said that Lower Paxton has low taxes and people come back and ask us how we can say that when they state what they pay. Mr. Hawk noted that they are paying county, school district and township tax and blame it all on us. Ms. Lindsey noted that they think the July tax is from the Township and it is not, it is the school tax. Mr. Hawk noted that they think the tax collector works for the Township but he keeps telling the people that they elected the tax collector.

Mr. Hornung noted that he gets these complaints once a week, and the first question he asks is what percentage of the taxes that a person pays comes to the Township. He noted when he tells them that it is 7% they are shocked. Mr. Houck noted that he tells people that 70% goes to the schools, 20% goes to the county and 7% goes to the Township with 3% goes to the fire departments and library. He noted the more people you tell the more the information spreads. Mr. Crissman noted when we are on television presenting the budget that is an important piece to lay out.

Mr. Crissman suggested that there is a consensus for .37 mill increase and if that is true do we go with everything on the chart. Mr. Wolfe noted that is what he is asking the Board members.

Mr. Crissman suggested that we should attack it by looking at all the items in the 2015 column to determine if there is anything that anyone objects to.

Mr. Seeds questioned how critical is it that we do the ADA improvements. Mr. Luetchford noted if we do any kind of improvements in a park you must do the ADA improvements. Mr. Seeds noted that the park improvements will require us to expend this money for ADA improvements. Mr. Luetchford noted when you replace existing equipment at the facilities you are now requiring ADA accessibility. Mr. Seeds questioned if it would cost \$100,000 in ADA improvements to do the \$75,000 improvements for parks. Mr. Luetchford explained that they are linked together. He noted that a single pavilion would cost \$75,000 so you have to think about the fencing improvements, access to fields, access to playground and pavilions.

Mr. Hornung noted that we agreed last week that those two numbers should be put together.

Mr. Hawk questioned if Mr. Luetchford had a list of items in a ranking order that needs to be done. Mr. Luetchford noted that although he has not put it to paper, it is known what is needed. Mr. Robbins noted that he is changing the bridge out at Centennial Acres Park. He noted, in order to replace the bridge he must make sure that it does not exceed the ADA slope ramp and has a walkway to the bridge and to the park on the other side and ensure that the facilities, restrooms are close by because we replaced the bridge. He noted if you don't do them there is a potential for the Township to get itself into a liability issue. Mr. Luetchford noted that the ADA improvements cost more than the replacement of the bridge. He noted that the Dauphin County Technical Students built the bridge free of charge as we supplied the materials. He noted that the pathways were more expensive.

Ms. Lindsey noted that we discussed the Operations Supervisor last week. She requested Mr. Robbins to explain what that position would cover. Mr. Robbins answered that that person would work over Mr. Kline, the foreman in the Public Works Department and under himself. He noted that they will work as a liaison, noting that now he directs all the work. He noted that he is getting the projects in the pipeline. He noted that Mr. Kline manages the workers who do the working with the signal contractors and he is finding that he does not have time to do this as stormwater issues are huge and taking up a lot of his time, as well as Mr. Kline's time and Mr. Miller's. He noted that he has a lot of projects in the parks and he can't get them built as there is much prep work required for those projects. He noted that Mr. Kline does not have the time or ability to do that. He noted when they are engineered internally we are saving thousands of

dollars by not having HRG involved in these projects. He noted that we did 120 feet of pipe on Houcks Road by the old Municipal Building. He noted that it could have been contracted, but we saved \$60,000 to \$70,000 doing it ourselves. He noted that it is getting the project in the pipeline so staff can do the work. He noted that the operations supervisor would work closely with Mr. Kline on management issues. He noted that asset management is a big part of what his department does. He noted that pavement management program, street cut program, and seven to nine contracts per year that takes a lot of time dedicated to do the contracts. He noted that there is bridge maintenance, reviewing those contracts with HRG who represents Dauphin County. He noted that there is budget preparation, and he will be coming to talk to the Board about the compost facility as it will require that he must get an operators certification. He noted that the amount of work that he spent in the last three to five years in mini-basin work is tremendous.

Mr. Hawk questioned if the work that this position would entail would assist with implementing things early on and could wind up saving the Township his salary. Mr. Robbins answered yes. Mr. Hawk noted that it could save the Township \$82,000 a year. He noted that last week we raised the issue of returning phone calls, noting that people don't understand what the Supervisors do. He noted that they think that we can control anything for what they may call us about and we don't always have the answers. Mr. Robbins noted that having another person in the office would provide for more opportunity to return phone calls. He noted that his primary function will not be to answer the phone but if he is in the office and the phone rings he will be able to answer the call.

Mr. Hornung noted that the proposed staff person should not be answering the phone. He noted that the complaints that he gets, and the Public Works Department is the worse, is that people need to have their phone calls returned. He noted that we need to have this problem go away. He noted that the issue is that the phone calls are not returned. He noted when he has to deal with an angry resident, he has to get them through the lack of a return phone call and that takes 90% of his discussion and then deal with the issue. He noted that many times he has to call Mr. Robbins to find out what is going on. He noted that he needs Mr. Robbins assurance that he has a time limit for when people will get a return phone call and this is not something the secretary can do. He noted that it needs to be a field person who can look at the problem. He noted it is very important because when we try to explain the .37 mills increase in taxes, we have to resolve these issues so that the residents are happy and they are willing to accept a rate

increase for they know that they got a response for their phone calls. He noted if they are not getting responses then they are not happy and they will not want to raise taxes. He noted that our ability to raise taxes is contingent on this type of thing going away and being able to satisfy the customer. He noted that it allows him to get Public Works more money and make the process easier and smoother so the residents stop coming to him to complain.

Mr. Robbins noted that he takes this issue very seriously noting that all phone calls to the facility should be returned within as reasonable a time as possible. He suggested that a couple days is reasonable. He noted that during winter maintenance, it may be extended. He noted that everyone deserves a return phone call. He noted that he is not sure what is happening but he is looking into this issue as he discussed this with Mr. Wolfe. He noted that he will get to the bottom of this and all of the calls will be answered and people's questions will be answered.

Mr. Wolfe noted that staff is taking steps to reduce the need for people to leave messages for the after hour time period from 2:30 p.m. to 5 p.m. He noted that phone calls will be transferred to the Municipal Center so people don't get a recorded message. He noted that they will get someone who will answer the phone and who will take a message. He noted that they won't get an answer to their question but they will talk to a live person. Mr. Hawk noted that it is important that they get an acknowledgement that their call has been received.

Mr. Hornung noted that some organizations pick a time limit, 72 hours, whatever you want, but it has to be that. He noted that the secretary that answers the phone should tell the people that they will get a return call within 72 hours. He noted that it appeases everyone. He noted that once they know that they have been heard and will get an answer back within a certain time period, it is cool. He noted if you tell them that they will get a call back, their expectation is within an hour to 24 hours. Mr. Wolfe noted that there are times we have a significant snow storm or wet weather event, where everyone is out of the office. He noted that many times an event may occur at night and people call and they don't believe that 24 hours is a reasonable time for a return phone call. He noted that those times are very problematic for staff. He noted that we don't have a good solution for that yet. Mr. Hawk questioned if you are thinking less than 24 hours. Mr. Wolfe noted that they want to talk to someone right away.

Mr. Robbins noted that the majority of the residents are decent but you talk to some and they are tired of driving on roads that are torn up, dusty and filled with detours. He noted that they are dealing with the same things that we are dealing with as the dollar doesn't go as far as it

used to and everyone is in a hurry. He noted that he wished he had a dollar for every time he speaks to someone who is experiencing a water issue that is connected with post mini-basin work. He noted that he is not blaming the Authority but it is something that people don't understand. He noted that they sign the building sewer agreement, and the workers come in and tear up their yard and live with hell for 18 months and the next thing they know they have water coming in their basement. He noted that they call the Township but it is not a municipal issue.

Mr. Wolfe noted that we have some tired people living in the Township. Mr. Robbins noted that we need to educate the people and he works very hard with Mr. Miller, Ms. Tanenbaum, and Mr. Kline about getting the people an answer and if it is not what they want to hear, it doesn't matter but they got an answer. He noted that sometimes people will come to the Board members because they don't accept what they have heard from him or Mr. Wolfe and that is their choice. Mr. Hornung noted that he has never had anyone come to him to say that he does not agree with Mr. Robbins answer. He noted what they do come to see him about is that they never got a call back. He noted that we can't miss the phone calls that are falling through the cracks. Mr. Robbins noted that he is responsible for that occurring and the Board has his word that he will work to improve that to the point where you hear comments that there is an improvement. He noted that it will be his goal.

Mr. Wolfe noted that it would help him as well as Mr. Robbins if people tell you that they haven't received a call, to get their name and phone number and someone will get back to them immediately. Mr. Hornung noted that Mr. Wolfe does that. He noted that you are great at that. He noted that when he passes along the phone number it doesn't take long for that customer to come back and tell him that they received a phone call. He noted for every one person who comes in to see him there are 20 that don't. Mr. Wolfe noted if they have reached out to the Board members that they are unhappy, we don't know it and it may be too late to provide excellent customer service but we can start to do that by getting back to them as soon as possible. He noted if you get one of those phone calls, call him or Mr. Robbins and we will get right back to them.

Mr. Robbins noted that we are starting to see people who are willing to throw money at fixing their own problems. He noted that is great. Mr. Hornung explained that he tells the residents that all the time. He noted that they have to fix the problem because the Township is not going to do it for them. Mr. Robbins noted that he will share the Township policy with the

resident and if they don't like it he will share the name of contractors who are willing to do the work. He noted that two years ago we were not doing stormwater permits but this year we issued 221 permits. He noted that Mr. Miller does those and it takes at least 30 to 45 minutes per permit. He noted that it is time that he used to do something else with. He noted that it requires employee time and there is a lot of effort that goes into reviewing those plans. Mr. Hornung questioned if this is for anyone who builds anything over 1,000 square feet. Mr. Robbins answered that they need to get a permit and Mr. Miller determines what needs to be done but if it doesn't meet certain criteria they are not good to go.

Mr. Hornung noted that 221 permits is one a working day. He questioned if they could be reviewed at that Municipal Center staff level. Mr. Wolfe answered no, noting that Mr. Miller's job is to be a stormwater technician to undertake the MS4 Program that started with mapping outfalls, sampling of outfalls, checking for illicit discharges, noting that Mr. Miller is in charge of the MS4 program. He noted that we added to that the review of the stormwater permits. He noted that the stormwater program that Mr. Miller did previously had some down time to provide assistance for other areas, but he is now totally devoted to stormwater issues. He noted that he is not talking about the design of stormwater facilities but stormwater permits and MS4 issues.

Mr. Robbins noted that he knows that his people are busy and he has to be sensitive to going to the same people all the time when he knows that their hands are full. He noted that Mr. Kline is very busy now making sure that staff has what they need in the field.

Mr. Hornung questioned Ms. Lindsey if she is satisfied with Mr. Robbins response to the questions. Ms. Lindsey noted that her concern was the phone calls and she suggested that they be forwarded to the Municipal Center so it worked out.

Mr. Hawk noted that the last time we were working on the list we left off at the K-9 services.

Mr. Crissman noted if the Board is in agreement on the .37 increase in millage rate, he questioned if there is anything you want to remove. Mr. Hornung noted that something could be swapped as well.

Mr. Hawk noted that he is fine with the .37 mills increase.

Mr. Seeds questioned if there would only be one laborer hired in 2015.

Mr. Wolfe noted in 2015 there are four police officers, and two public works laborers, but we would only hire half of the amount allowing the Board to have an opportunity in 2016 to

reevaluate the other half of the equation. He noted when you do the budget next year the same issue will be brought back if you want to hire the other two police officers and other laborer. He noted that the entire plan is not engraved in gold never to be changed. He noted that the Board will have to evaluate this on an annual basis as the Township's needs change. He noted that what you do today, other than 2015, which is part of the budget process for next year, what you do for 2016 through 2019 can be modified at any point in time. He noted that it is not engraved in stone and staff understands that. He noted that he wanted to provide an accurate projection given what we have talked about as far as projects.

Mr. Seeds noted that tonight's spreadsheet went up \$20,000 from the last one. Mr. Crissman noted that it went down as it was \$1,015,500 and the current one is \$915,500. Mr. Wolfe noted that Mr. Seeds is looking at a spreadsheet that is from two weeks ago and it did not include the Wolfersberger fill project. He noted that the last spreadsheet showed an increase of .4 mills.

Mr. Hornung noted that the hiring of the Codes Enforcement Officer was pushed back and he questioned if that was Ms. Moran's or Ms. Zerbe's position. Mr. Wolfe answered that it would be a hybrid position dependent upon what the needs are. He noted that the Community Development Department depends on the state of the economy. He noted if the economy heats back up and we start building new homes and see more land development plans then he will need staff to do additional development review and zoning interpretation. He noted if the economy stays where it is and continues in the laagered state, more property maintenance enforcement will be needed. He noted that he pushed it out because he is not sure what he will need. Mr. Hornung suggested that the Zoning and Planning Officer position was overworked. Mr. Wolfe noted that positon was overworked but that issue was not the level of work but difficulty with working with many of the people who do development work. He noted that they can be very demanding.

Mr. Seeds noted that hiring Nick Gehret for the job is a good move. Mr. Wolfe explained that he will continue to share him with Mr. Luetchford for a while but he should be starting with Community Development next Tuesday. He noted that he will be the Codes Enforcement Officer and Property Maintenance Code Officer. Mr. Seeds noted that it takes a certain personality to handle that job. Mr. Wolfe noted that Mr. Gehret has a very good personality for the job as he doesn't get mad easy but he doesn't give in either. Mr. Crissman noted that he will be a excellent

asset. Mr. Wolfe noted that he has never heard Mr. Gehret raise his voice much but he doesn't back down from a position.

Mr. Hawk noted that Mr. Gehret will have a lot of work cut out for him, especially with the recently enacted ordinance prohibiting the parking on the front lawn. He questioned if you realize how many people do that. Ms. Lindsey noted that it will be a complaint driven enforcement. Mr. Hawk noted that he should come down to Eastbrook Road. Ms. Lindsey noted that she witnessed a good violation on Fairmont Drive where they are working on cars. She noted that Mr. Hawk needs to call the Codes Office to file a complaint.

Mr. Crissman noted that another violation in on North Hocks Road near the Gilligan's Restaurant, behind the bank.

Mr. Seeds noted that Mr. Hornung wrote an excellent article in the Township Newsletter.

Mr. Wolfe noted that he would like to talk about what was moved to future years. He noted that the Fire Services Study has been removed; but he would like to talk about George Park. He noted that Mr. Luetchford told him that the essential items are basketball and tennis courts, lighted if possible and pathways for accessibility to the fields. He noted that he would like Mr. Luetchford to tell you what was removed from the five-year funding plan. Mr. Luetchford noted that the park included a skateboard park, a second in-line hockey rink, lighting for the soccer fields and all the ball courts. He noted that it included the various fencing. He noted that we would not be building the intermediate size second in-line hockey rink, and the skateboard park. He noted that the skateboard park was estimated at \$500,000. Ms. Lindsey questioned what the liability was for a skateboard park. Mr. Luetchford answered not as high as it used to be. He noted that the level of injury from a skateboard park is not high. Ms. Lindsey questioned where are they skateboarding now. Mr. Luetchford answered all over the place. Mr. Wolfe noted that they skateboard in the Colonial Commons and Paxton Towne Centre. Mr. Luetchford noted that it is a legitimate sport that has no accommodations. He noted that he did not include the lighting for the soccer fields. He noted that CASA will be looking to do that sometime soon. He noted that we want to have enough lighting for the facilities, the ball courts, Skateboard Park and the soccer fields, in the northern part of the park away from the houses. He noted that electric power was brought to the utility shed next to the pavilion.

Mrs. Lindsey questioned if the lighting for the soccer field would be funded through grant funds like what was done for the Paxtonia ball fields. Mr. Luetchford answered yes. Mr.

Wolfe suggested that it might be better if CASA would submit a grant since they have connections with Dauphin County and it would not count against the Township. He noted when they applied for the baseball lighting they did not hold the fact that the County funded the Paxtonia Baseball Association for lighting against any allocations that they were willing to provide to the Township.

Mrs. Lindsey questioned if this should be mentioned to Mr. Blain. Mr. Wolfe answered that they will be coming to the next Workshop session to discuss fields.

Ms. Lindsey questioned if there was an inline hockey skating rink. Mr. Luetchford answered that a current hockey rink does exist and it is used, but not heavily. He noted that is the rink between the pavilion and the plateau towards Ranger Fields.

Mr. Wolfe requested Mr. Luetchford to explain the Greenway Plan. He noted that the Board has acted upon grants in support of the Greenway Committee but this group has plans to do something and we have moved them out but he is not sure how they will react to that.

Mr. Luetchford noted that the Greenway Committee has been operating to implement the Greenway Plan. He noted that it has costs associated with it, noting that the last Comprehensive Plan the Board completed, the number one request of the residents was to make pedestrian/bicycle connectivity happen. He noted to make walkable and bicycle communities. He noted that the plan is six years old and they want to work on it but they don't have any funds. He noted that they want to connect sidewalks, encouraging crosswalks, and build a bicycle and pedestrian path along Nyes Road. He noted that a feasibility study has been applied for to DCNR for matching funds to determine how it would work on the road or off the road. He noted that there are many other pathways that they have under consideration from Mateer Fields to the hospital. He noted that they have an interest in Colonial Road, and other possibilities but they can't do anything without funding. He noted their work will be unfunded, providing three more years to wait to implement any capital improvements.

Mr. Wolfe noted that he moved to 2018 and 2019 traffic signal equipment. He noted that Mr. Robbins has pointed out that the signals are aging and we have signal equipment that will have to be replaced. Mr. Robbins noted that putting that work off is not good as when he gets a report from the signal contractor and he needs to evaluate what can be done as some are large ticket items and others are not. He noted that it can be pushed off but we may have to make expenditures in a given year that are beyond our control.

Mr. Wolfe noted that the Township has been successful in getting PennDOT to update some hardware to include some cabinets which they didn't want to do at first. He suggested that it is part of the adaptive process. Mr. Robbins noted that they are doing seven cabinets on Route 22 at \$100,000 a piece plus three on Union Deposit Road. Mr. Crissman questioned if we can get them to do anymore. Mr. Robbins questioned if he was asking for outside the Adaptive Project. He explained that a lot of money is being pumped into the transportation bill and he is working with HRG to figure out how to go after those funds. He noted that it may require a match.

Mr. Crissman questioned if we have to constantly be asking PennDOT since we have a good relationship; if there is someone there who tells us that we need to ask for certain funds. Mr. Robbins answered that he does not know the answer to that question as the transportation bill is so new but we have to be good stewards with the Liquid Fuel money. He noted what they will allow funding for will depend on how we spend our Liquid Fuels Fund. He noted that he does not know how that will work down the road as we are in the infant stages for how these programs will work. He noted that he wants to be in the front end, and with the help of HRG, we can be in the game when the funds become available.

Mr. Wolfe noted that Mr. Robbins is not afraid to ask noting that he asked for mast arms as part of the I-83 project and we are getting a total of four. Mr. Robbins noted that they are \$50,000 a piece and they are essential for the Union Deposit Road corridor for the ramps as there is a lot of wind activity pulling on those signals. He noted that they hang from span wire and it is tired and he is getting PennDOT to replace them with mast arms which will reduce the maintenance cost over the long term.

Mr. Hawk noted when they do the upgrades to the Union Deposit area will it have to be done all over again. Mr. Robbins answered that between the Adaptive Project on Route 22 and the upcoming project for I-83, they are staging it so that they don't put something in that they have to tear out. He noted that PennDOT and McCormick Taylor have been very good to work with. Mr. Wolfe noted that you have to be willing to ask as they will not offer things. He noted that Mr. Robbins brings up issues such as if they are installing new signals but the span wire is shot, it is ridiculous. Mr. Robbins noted that they originally told us no, but then they came back and said that they would provide the mast arms. He noted that it pays to be consistent.

Ms. Lindsey questioned when they will be closing the Union Deposit Road turning lanes. Mr. Robbins answered that he does not know. Mr. Wolfe explained that PennDOT will end up

in a fight with Union Deposit Corporation. He noted that Mr. Paul Mahoney called him and he claims that when PennDOT acquired the right-of-way to widen Union Deposit Road in the 1970's that he had an agreement that they maintain the cross connection. He noted that he told Mr. Mahoney that the Township's concern is that it is a high traffic accident area and we want something to be done with it. He noted that Mr. Mahoney may have a fight with PennDOT on closing those lanes.

Ms. Lindsey questioned if PSD Johnson had statistics for both cross overs. PSD Johnson answered that we have them for the entire block not just those two locations. He noted that it is always one of the top five accident locations for the Township. Mr. Robbins noted in a five-year period between Scenery Drive and the ramp at the top of the hill there were 85 accidents. He noted that Sgt. Waller pulled that information for him for that area, but the data is compelling.

Mr. Wolfe noted at an estimate of \$10,000 per accidents that is well over \$850,000 in car damage. Mr. Robbins noted that he witnessed a crash this summer that was horrendous. He noted that the driver was coming up the lane and someone crossed over the road and she had a two year old in the car. He noted that he was two cars behind the accident.

Mr. Wolfe noted that he moved the Comprehensive Plan Update up a year so it will take the current age of the document to 14 years, noting that the planning process takes from 12 to 18 months so you will have a 15-year old document when you are done. He noted that the Municipal Planning Code recommends that you update it every ten years.

Mr. Wolfe noted that he moved equipping police officers with tazers up one year from 2018 to 2019. PSD Johnson noted that it is something that he will continue to evaluate if the Department needs them. Ms. Lindsey noted that you stated before that the officers are not in favor of using them. PSD Johnson noted that he would look to put them in the supervisor's vehicles to be available. He noted that there was another tazer related death of a 40 year old. He noted that the autopsy stated that the victims death was due to the sudden shock to his heart. He noted that 60% of the officers don't want them and 40% do, he noted only one or two officers are screaming for them. He noted that many officers do not want them.

PSD Johnson explained that he spoke to the insurance carrier and was told we got a dog the rate would not increase but if the dog bites someone it will go up. He noted that the rate will not go up if you get tazers but if we get sued then the rate will go up. Mr. Crissman noted that the potential always exist.

Mr. Wolfe noted that he moved North Mountain Road and Blue Ridge Avenue up one year. He noted that there is no design for that yet and moving it up one year does not put it in any jeopardy. He noted that the Township last recodified the ordinances 12 or 13 years ago, and every time we adopt an ordinance we are changing our codification by paper but not by book. He noted that the blue book is out of date but we can live with it the way it is. Mr. Hawk question if it makes it harder to work that way. Mr. Wolfe answered yes noting that we are constantly tracking and cross referencing to insure that we are getting the correct ordinance interpretation.

Mr. Wolfe noted that we discussed Wolfersberger Park and we know about the park and the park plan. He noted that we are going to fill the park area this year but moving it out does not mean that we can't if things change, move it back in. He noted at \$1.3 million of total cost it makes the plan lopsided and we don't have a significant need to do it right away. He noted that Mr. Seeds has made his argument for the Koons Park parking lot. He noted that he will schedule that for road tour.

Mr. Wolfe questioned if anyone wants to address anything, if not he will put it in a final form for action by resolution by the Board of Supervisors.

Mr. Crissman noted that he saw on the paper or television that there was a group organized to raise funds for George Park, Possibility Place. He questioned if anyone saw that. Mr. Wolfe noted that the Colonial Park Rotary is doing something to fill in the holes but he did not see anything else. Ms. Lindsey noted that they will be fixing the rubber but they are not raising funds. Mr. Wolfe noted that Mr. Luetchford received some funds. Mr. Luetchford noted that the maintenance group for Possibility Place still has a few thousand dollars left for maintenance. He noted that he received a check for reimbursement for the materials he is using Thursday night for the Rotary Club to fix the rubber for a little over \$2,000. He noted that he is not sure how much they have left.

Mr. Seeds questioned if it needs repairs. Ms. Lindsey answered that the rubber is in very bad shape. Mr. Crissman noted that he and Ms. Lindsey walked over to look at it on Night Out and there were huge holes in the rubber area. Mr. Seeds questioned if anyone is maintaining the park. Mr. Luetchford answered that there is one person left.

Mr. Hornung noted that many people are coming into the store and asking him to do something about feral cats. PSD Johnson noted that he has not received any complaints in regard

this but Lt. Gramigni handles the animal complaints. He noted that people have to stop feeding the cats and they will go away, but if they continue to feed the cats they will stay and continue to reproduce. He noted that it is a huge problem and people are making it worse by feeding them. He noted that the Humane Society will not take the cats as they are very vicious.

Mr. Crissman questioned if the Township was not involved in advertising a spay/neuter program. PSD Johnson noted that there is a program where people could drop off the cats to have them neutered and release back so they can't continue to reproduce. He noted that the funds are running out for that program. He noted if people would stop feeding them they would go away.

Mr. Robbins noted in his neighborhood, it is the people on a fixed income who are feeding the cats. Ms. Lindsey noted that they put the little bowls out on their porch. Mr. Robbins noted that he saw a guy walking with a cage on a dolly as he had trapped a couple cats. PSD Johnson noted in the past the Humane Society bill was over \$50,000, because people were dumping their cats in the Township and then the Township would be stuck paying the bills for them. He noted that Sgt. Gramigni is managing the animal distribution to the Humane Society. Mr. Hornung questioned if the cats could be put to sleep. Mr. Wolfe answered no. He noted that some people are more protective of wild cats and dogs than children.

PSD Johnson noted that we are getting pit bulls that have been dropped off from other areas and the cost to bring one to the Humane Society is almost \$400.

Mr. Wolfe noted that he would like to let the Board members know about the APWA Symposium that will be held at the Public Works facility on September 18, 2014. Mr. Robbins explained that this is the 50th anniversary of the Central Pennsylvania Chapter and they approached the Township to sponsor this event. He noted that he is expecting 200 to 300 people to showcase the facility and equipment. He noted that there will be forty to fifty vendors on hand displaying their goods and services. He noted that PennDOT will have representatives to discuss ADA ramps. He noted that there will be a session on MS4; Snap Tight which is a technology for putting pipes inside a host pipe will be present and PennDOT will talk about Publication 212. He noted that it will start around 8:30 a.m. and go until 3 p.m. He noted that they will have catered food. He explained that the Dauphin County Technical School is allowing the Township to use a portion of their parking lot. He noted that he will also use the ball fields for parking. He invited Board members to attend the event. Mr. Wolfe explained that the Board members are certainly invited to attend the event anytime during the day.

Mr. Robbins noted that the Bloodmobile will also be in attendance.

Ms. Lindsey questioned if anything will be done about the early retirement option. Mr. Wolfe noted that there are different viewpoints on early retirement plans. He noted that it would be cost neutral for the Township and would hasten the retirement of a group of people, much of the staff present, as well as a significant number of others who you may or may not want to leave as soon as possible. He noted that he did an analysis at staff level that showed a cost savings but he suggested that it was significantly flawed. He noted when a senior person retires, such as a senior secretary in Public Works, she is not replaced with a level one new employee who would migrate through grades in the system over a seven-year period at a cost savings. He noted that a second senior person who may be a clerk will bump into that position on a promotion. He noted that a cost savings going from a clerk to a secretary is minimal. He noted that we bump the whole way up and end up stealing someone from the Friendship Center and Mr. Luetchford hires a new front desk attendant. He noted that the actual savings for all of this is not what you can put on paper. He noted that there are people who are chomping at the bit to retire early if they could. He noted that the way we did it in 2009, when we had a financial need to reduce numbers, that was offered to anyone between the age of 55 and 60 (full retirement) if they would retire, but not at the early retirement rate. He noted that you could do that now but in his discussions with the group of people that we have today, none of them will go because they don't have healthcare benefits and that is what they need to leave early. Ms. Lindsey noted that some will go that don't need the healthcare.

Mr. Wolfe questioned what the purpose for doing this is. He noted that we are not reducing numbers as he would be in favor of that if that was the reason, but he doesn't see us reducing the cost. He noted if we want to do it to...Ms. Lindsey noted that we will have so many employees exit at one time and none of the expertise will be there. Mr. Wolfe answered that he did not know if that would be true or not; he noted that you can, through a planned process, potentially have people go early if you offer them something.

Mr. Hogentogler noted that the other item that was beneficial in 2009 was that there was an extended COBRA incentive's that made it beneficial. He noted that it was for 18 months and it was a good selling point as well. He noted it is no longer available.

Mr. Wolfe noted that he would be happy to put something together but he needs to know what the Board wants, noting if you are having an early retirement window, you need to offer

something. He noted that he would have to take it to an actuary unless it is healthcare benefits. Ms. Lindsey said no. Mr. Wolfe noted if the offer modifies the current pension plan he has to ask an actuary.

Ms. Lindsey noted that she was approached in January by some people who have been working for 38 or 40 years, noting that the Township did this in 2009 and asking if there was anything that the Board could do to help these employees out. She noted that she was told that they don't need the benefits because they have other things that they are going to or a spouse that has benefits and that is why she brought it up.

Mr. Crissman noted that it depends on what side of the table you sit on, for the Board he would say no because he looks at the mean age in the room and he does not want to lose the expertise and there would be incentives for people to move on, but if he was sitting on managements side of the table he would say bring it on since some people would want to step out. He noted that he would want to keep the expertise since they have a lot of knowledge that keeps the community running.

Ms. Lindsey noted that it was not these people that I was contacted by, people that work under them. Mr. Crissman noted that these people all fit into that category so he is selfish.

Mr. Wolfe noted that one way to start this is to ask the actuary what is the financial impact and determine if it does not have a huge impact on the pension plan to allow everyone who is eligible for early retirement to retire now without penalty. Mr. Crissman suggested a six-year cycle, year one, year two, etc. since as people leave we would only have to replace the expertise in one area as opposed to replacing six people with expertise all in the same year.

Ms. Lindsey noted if they don't go now, they will all go at the same time in a couple of years.

Ms. Lindsey questioned Mr. Houck if it would be a cost savings to the Township. Mr. Houck answered if it is union people you are not talking quite as much, but director level or non-union it would be more. He noted that it depends on each individual circumstance and position. He noted that you might have a director leave and be able to replace him at a lower rate but you might have to pay just as much, depending on what the job market holds. Mr. Houck noted that he would have to look at it a bit closer.

Mr. Crissman noted for the directors, you are paying for what the job is worth, not a union rate. He noted that the union rate follows down to the lowest person in the rankings.

Mr. Wolfe noted that it is in the plan and in his mind it is cost neutral but if the Board wants him to do so he can talk to the actuary and have him look at potential options and what their impact would be upon the plan and bring it back to the Board. Mr. Crissman suggested that it would not hurt to do this. Mr. Hornung noted from his experience, noting that the Township does not have the capability to do this; he uses this tool when some people get tired, they don't want to cooperate or be team players, and he uses it to have them move along. He noted that he does it only with one person and the Township cannot do that. Mr. Wolfe noted that we would have to amend the plan as it effects 90 people. Mr. Hornung noted that he can get rid of the people who don't want to be there anymore. He noted that Mr. Wolfe and the directors would know if they want more or less turnover in the workforce.

Mr. Wolfe noted that it would be turnover as opposed to before, it was reductions. He noted that only three people left and that was three people at the top of the salary scale, \$250,000 a year in wages and benefit and it was significant at that point in time in 2008.

Mr. Hornung noted that it is good for management in that if you want to change the culture the only way to do that is move people out as you can't change them. He noted if you want to clean house that is a good tool to use but the statistics that he saw that even at the lowest entry level, to retain people cost \$5,000 before you get the person up to speed. He noted that is another factor that you need to count into the system is the duplicate work in the beginning until you get them trained so there is an extra cost. He noted when people lose their focus and they are not doing their jobs then they fall through the cracks and there are indirect costs.

Mr. Houck noted unless you find someone who has the experience and training, it all comes down to who you find to replace the position.

Mr. Wolfe noted that he will speak to Mr. Asay at Mockenhaupt and ask him to cost out the option that we did last time and he may have an idea for potential option one, two etc. He suggested that it should not be that expensive or take him a long time to do it, although he is skeptical of the results.

Mr. Crissman questioned if the study will be union positions versus non-union positions. Mr. Wolfe answered that it will be based upon the censuses of the pension plan. He noted that we don't have separate pension plans. He noted that there are two, uniform and non-uniform. He noted at the local level, we don't have it broken down.

Mr. Crissman suggested that he would break it up, management and union contracts.

Mr. Wolfe noted that part of the strategic plan has a succession plan which he thinks is extremely important as you will have movement and you many want to establish a management only level of benefit and pension plan that is separate from the collective bargaining unit for future management employees. Mr. Crissman questioned if we did not have that in place now. Mr. Wolfe answered no. He noted that that it would be a separate pension plan for non-uniformed employees. He noted that we have two non-uniformed employee pension plans, one that was inherited from the Authority which only has a handful of people on that plan. He noted that we have the regular Township plan as well, but he suggested that you could have separate plans one for the bargaining unit employees and one for management employees. He noted that is something you may want to consider in the future.

Mr. Seeds noted that the Neighborhood Dispute was seeking funds from the Township. He questioned if we had money in the budget for this year. Mr. Wolfe answered that we have not supported that for a long time. PSD Johnson noted that he could never get anyone to go to it and we were not using the service. Mr. Wolfe noted that it is a good program if you have two parties that will volunteer to use it. PSD Johnson noted at one time they asked for a donation of \$ 2,500 but this year they are only asking for \$500. Mr. Wolfe noted that he only remembers two mediations and nothing was resolved. Mr. Seeds noted that they are a non-profit organization.

Mr. Seeds noted that he looked at the list of other township's taxes and he noted that Derry Township is only 1.44 mills. He noted that they have an additional \$500 per capital tax. Mr. Stine noted that they have an amusement tax. He noted that they are not allowed to have a per capita tax that high, it is beyond the statutory limits ten times.

Mr. Hornung questioned what tax the Board is not permitted to implement. Mr. Wolfe answered a business privilege and mercantile tax. Mr. Wolfe noted that Swatara Township's business privilege tax brings in \$ 1.7 million a year. He noted if you wanted to do a comparison, their local services tax is \$ 1 million but we bring in about \$ 1.1 million so if we had a business privilege tax we could say that it would be similar. He noted that it is $\frac{3}{4}$ of a mill per thousand dollars of gross volume. Mr. Stine noted that it is seventy-five cents on a \$1,000. Mr. Hornung suggested that he would have to pay \$3,750 a year. Mr. Stine noted that people have suggested that we should do it but we can't legally do that.

Mr. Wolfe noted that the Board should schedule Road Tour and the 911 Tour for Dauphin County. After much discussion it was decided to do the 911 Tour on September 23 starting at 3:30 p.m. followed by the Road Tour.

Adjournment

Mr. Hornung made a motion to adjourn the meeting and the meeting adjourned at 6:47 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

William L. Hornung
Township Secretary